



Find a Challenge Location

The event can be held at a middle school, high school, technical / community college, university, or local company.

What you will need	Workshop Day	Challenge Day
An area large enough to accommodate at least 20 tables, with 4 chairs at each. Adjust based on team registration count. <i>Tables can be covered with cardboard or paper to prevent damage.</i>	◆	◆
A registration table. Have everyone fill out a “Hello my name is” name badge. Suggested supplies: First aid kit, pens, scissors, tape, power strips, etc.	◆	◆
Suitable area for lunch if teams cannot eat at their event tables.	◆	◆
Plenty of garbage cans.	◆	◆
Area with chairs and AV (laptop, projector & audio) set-up for students to watch the Introducing the Challenge presentation and Introduction to Fluid Power video.	◆	
2 tables (near electrical outlets) set up as hot glue gun stations.		◆
A place for students to fill syringes with water.		◆
2-3 tables set up with the Challenge Board for practice runs.		◆
At least 1 large table set up with the competition Challenge Board. More may be needed if you expect 20+ teams.		◆
Access to restrooms.	◆	◆

