



NFPA
Education and
Technology
Foundation

NFPA Fluid Power Clubs President Responsibilities

- Each NFPA approved Fluid Power Club must appoint a President.
- Fluid Power Clubs receive an annual stipend of up to \$2,000. The President will be responsible for reporting back to the NFPA at the end of the academic year to share what the club students worked on and learned throughout the year. This should be a brief write up shared with NFPA through email.
- The club president must update NFPA with any changes to the list of student participants.
- The club president is encouraged to work with the faculty advisor and other student members to organize an industry member to speak with the club. NFPA can help with organizing a speaker.

Treasurer Responsibilities

- Each NFPA approved Fluid Power Club must appoint a Treasurer.
- Fluid Power Clubs receive an annual stipend of up to \$2,000. The Treasurer will be responsible for managing the annual stipend and submitting a report to NFPA at the end of the school year as to how the funding was used. Please use the report format found [here](#). If we do not receive this report, your club will not be eligible to receive the annual stipend of up to \$2,000 in the following school year.
- The Treasurer must send the university's W-9 to NFPA before the stipend will be processed.
- The stipend check will be made out to the university. Treasurer is responsible for letting NFPA know where to send that check and making sure that money is available to the club.
- Stipend funds are to be used for fluid power related projects and activities. If the expenses are determined to not have been used for purposes related to fluid power activities, your club will not be eligible to receive the stipend of up to \$2,000.00 the following school year.
- Eligible expenses are:
 - Materials for fluid power projects
 - Catering for events / meetings, especially those involving NFPA industry members. (Alcohol will not be covered)
 - Travel to NFPA member company for tour/lecture
 - Other costs as approved by NFPA

For questions, contact Kyla Olson, Workforce Program and Event Manager at NFPA: kolson@nfpa.com